



# NATIONAL ELEVATOR INDUSTRY

## *Educational Program*

P.O. Box 16344 • Rumford, RI 02916 • 617.455.9253

March 27, 2023

The Commonwealth of Massachusetts  
Department of Labor Standards  
Division of Apprentice Standards  
100 Cambridge Street, Suite 501  
Boston, MA 02114

Attn: Rick Daniels

RE: Recruitment Announcement

This letter is to inform you that International Union of Elevator Constructors Local 4 Boston JAC will be holding a recruitment and taking applications for their apprenticeship program. All applications must be completed online by visiting [www.neiep.org/careers.aspx](http://www.neiep.org/careers.aspx) and clicking the link for Apprenticeship Opportunities, and selecting the Boston recruitment.

Applications will be accepted from Monday, May 1, 2023 thru Friday, May 19, 2023.

At this time, Local 4 anticipates the possibility of ten (10) openings in the next twelve (12) months. All postings for this recruitment will be published and mailed at least 30 days prior to the first application date.

Thank you for your assistance and please do not hesitate to contact me with any questions that you may have.

Sincerely,

Robert Graham  
Area Coordinator – Region 23  
National Elevator Industry Educational Program  
P.O. Box 16344  
Rumford, RI 02916  
Cell: 617-455-9253  
e-mail: [rgraham@neiep.org](mailto:rgraham@neiep.org)

RECEIVED

APR - 5 2023

DEPARTMENT OF LABOR STANDARDS  
BOSTON, MA

## ANNOUNCEMENT OF APPRENTICESHIP OPPORTUNITIES

*Please post in a conspicuous place  
Reproduce and distribute as necessary*

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FOR THE TRADE OF:	ELEVATOR CONSTRUCTOR
NUMBER OF OPENINGS:	As Needed
OPENING AND CLOSING	All applications must be completed online by visiting <a href="http://www.neiep.org/careers.aspx">www.neiep.org/careers.aspx</a> and clicking the link for Apprenticeship Opportunities. Select the (Boston/Mass.) recruitment.
DATES FOR APPLICATION:	Applications will be accepted from (5/1/2023 at 12:00 am) through (5/19/2023 at 11.59pm).
PROGRAM SPONSOR:	International Union of Elevator Constructors, Local #_4_____ Joint Apprenticeship Committee
WHERE TO APPLY:	Online by visiting <a href="http://www.neiep.org/careers.aspx">www.neiep.org/careers.aspx</a> and clicking the link for Apprenticeship Opportunities. Select the (city/state) recruitment. If you have any problem with the application process please contact the Local Area Coordinator at: <a href="mailto:rgraham@neiep.org">rgraham@neiep.org</a>
GEOGRAPHICAL AREA:	<u>Eastern Massachusetts and New Hampshire</u>
<b><u>MINIMUM QUALIFICATIONS:</u></b>	
AGE:	Must be at least eighteen (18) years of age
EDUCATION:	Applicants shall be a high school graduate or provide proof of equivalent educational attainment such as completion of the General Education Development (GED) tests. At the time of application, each applicant shall upload a High School diploma, GED, HSE, high school transcript, or high school diploma, College degree , or DD214 PAGE 4.
APTITUDE:	All applicants shall pass an examination designed to test the applicant's reading, math skills, and aptitude for employment in the elevator industry.
TOOL ASSESSMENT:	Applicants will also take a Tool Assessment designed to assess knowledge of basic tools and their use, as well as basic measuring skills.
PHYSICAL:	Be capable of performing the physical requirements of the job without posing a threat to the health and safety of themselves or others.
OTHER:	Upon selection, pass a drug test. (Paid by the employer) <u>A photo I.D.</u> must be presented during the application process.
FEES:	\$25.00 Testing Fee Required on <u>TEST DAY</u> (ONLY A MONEY ORDER OR BANK CERTIFIED CHECK WILL BE ACCEPTED, NO CASH, NO PERSONAL CHECKS). Fee waivers may be requested and will be approved upon showing of verifiable proof of financial need.

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The Elevator Constructors are an Equal Opportunity Employer and a Drug Free Workplace. All qualified applicants will receive consideration without regard to race, color, religion, age (40 or older), military/veteran status, sexual orientation, gender, national origin, status as an individual with a disability, marital status, arrest record, sex (including pregnancy and gender identity), genetic information, or any other legally protected status.

*The International Union of Elevator Constructors Local #\_4\_\_\_\_\_*

December 11, 2015